



Cooperative Education Certification

For the Instructional Background

Gain certification as a Cooperative Education Instructor through a structured program designed to enhance instructional and cooperative education expertise.

Professional Personnel Development Center (PPDC)

Program Details

Instructional Cooperative Education Program Outline (POS)

The Cooperative Education Certification Program provides a comprehensive curriculum designed to prepare educators for successful coordination and instruction of cooperative education programs. Candidates will gain knowledge and skills in curriculum integration, program planning, legal aspects, and serving diverse student needs.

Program Courses & Requirements

Course Code	Course Title	Credits
WFED 001	Work-Based Education	3
WFED 207W	Assessment Techniques	3
WFED 445	Vocational Guidance	3
WFED 441	Conceptual and Legal Basis for Cooperative Education	2
WFED 442	Operating Cooperative Education Programs	2
WFED 495A	Cooperative Education Practicum	2
SPLED 400 /WFED 413	Inclusive Special Ed Foundations: Legal, Characteristics, Collaboration, Assessment, and Management/Voc Ed Special Needs Learners	2
Total		17

Additional Requirements

- NOCTI Specialty Test:
 - Complete the Cooperative Education Specialty Test.

Key Points

Program Highlights

- Comprehensive curriculum covering program planning, evaluation, and integration.
- Flexible learning options for instructional and non-instructional pathways.
- Certification eligibility for the NOCTI Cooperative Education Assessment upon completion.

Professional Development Opportunities

- Foster School-Community Relations: Develop partnerships with businesses and organizations.
- Student Support: Help students enhance basic skills and career navigation.
- Special Needs Education: Acquire strategies to effectively support students with special needs.

Legal and Technical Expertise

- Labor Laws: Learn the legal aspects of cooperative education.
- Coordination Skills: Master management of cooperative education programs.
- Career Guidance: Offer informed guidance in career and technical education.





Certification and Assessment Details

Eligibility for the NOCTI Cooperative Education Assessment

- Education: Must be a secondary school graduate or hold equivalent education credentials.
- Work Experience: Document at least two years (4,000 hours) of wage-earning experience in an occupation directly related to the field of cooperative education.
- Credentials: Submit an OCA application for Cooperative Education.

Eligibility for the NOCTI Cooperative Education Assessment

- Assessment Format: Computer-based test.
- Testing Period: Open enrollment from July 1 – June 30.
- Deadline Reminder: Candidates must schedule and complete their assessments before the expiration of their emergency certification.

Certification Process

- Testing is coordinated by the PPDC in collaboration with NOCTI.
- Detailed policies and procedures are outlined in the NOCTI Cooperative Education Assessment Blueprint.

Assessment Process

- Comprehensive Experience: Must include a broad range of occupational skills, not limited to a narrow specialization.
- Military Service: Relevant military employment can fulfill this requirement if directly related to the intended occupation.
- Certifications: State professional licenses or selected national certifications can substitute for competency exams in certain cases.

Frequent Questions

What Counts as a Learning Period?

- Relevant Training: Experience as an apprentice, student, or worker in a wage-earning occupation directly related to cooperative education.
- Educational Background: Includes career and technical education programs, specialized college degrees, or military training in related fields.

Why Choose the Cooperative Education Certification Program?

- Gain recognized credentials to advance your career in education.
- Meet industry standards for cooperative education instruction.
- Support diverse student populations with equitable learning strategies.

Additional Information

- **Teaching Experience**
Consideration: Teaching or supervisory experience in the occupational area cannot be substituted for the required work experience.
- **Part-Time Work:** Evaluated as **2,000 clock hours = 1 calendar year.**

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