Central Intermediate Unit 10/Tuscarora Intermediate Unit 11
Course Request Form

Students must be enrolled in the requested course prior to completing this form. The form must be filled out in its entirety and received **no later than two weeks prior to the start of the semester**. Forms not received by the deadline will not be processed. Semester dates can be found on the academic calendar posted on the Penn State Registrar website (registrar.psu.edu).

Semester for which you are enrolling: ☐ Fall ☐ Spring ☐ Summer Year _____

School District Information:

☐ Central Intermediate Unit 10 ☐ Tuscarora Intermediate Unit 11

School District Name: _____

School District Billing Address: _____

_____

Billing Contact Name: _____

Billing Contact Email: _____

Student Information:

Last Name: _____ First Name: _____ Middle Initial:_____

Penn State ID: _____ Email: _____

Tuition and Fees:

☐ Tuition will be paid by the school district _____
(Signature of authorized school district official required)

☐ Student fees will be paid by the school district _____
(Signature of authorized school district official required)

☐ Other arrangement to be paid by the school district (please specify below):_____
(Signature of authorized school district official required)

_____

☐ Student fees will be paid by the student.

Course Information: Please enter course information in designated areas. If an instructor is not yet listed enter TBD. *Courses coded as World Campus are not eligible to receive the IU discount.*

Class Number	Subject	Course Number	Section Number	# Units	Instructor Name

Send completed form via email to: ce.education@psu.edu and thirdpartybilling@psu.edu.